



## **Kingsbury School – P.S.188Q/Annex**

218-12 Hartland Avenue  
Janet Caraisco, Principal  
Tel: (718) - 464 - 5768

Bayside, New York 11364  
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### **P.T.A. of P.S.188Q/Annex**

June 2016

Welcome incoming PS188Q families! Whether you are sending your first child to our school, or if you've done before, the fall will be an exciting time for your family. PS188Q/Annex is a nurturing and supportive community of learners. Our phenomenal teachers and staff create this exceptional environment to help our children achieve high academic and personal goals. You will find shiny, clean hallways adorned with students artwork and the sounds of happy children learning. The parents of PS188 have built one of the strongest PTA's in northeastern Queens. In fact, 65% of the PTA budget goes directly to support the School including art program and different varieties of enrichment for our kids.

Together as a team, we can accomplish a lot together. As you settle into your new routine this fall, start thinking about ways to become involved. It will help you adjust as you get used to your child being in PS188Q. Whether you are a stay-at-home parent or work inside or outside of the home there are plenty of ways for you to participate in PTA programs and activities. We have over 40 committees that contribute to the success of the PTA. The most valuable component of our PTA is the time and energy our volunteers give of themselves. We are thankful for their invaluable help and support and we welcome you to the team!

Once school is in session, the children's home folders are a tool for communication. Check them daily for flyers promoting PTA programs and activities so you don't miss the fun.

- ✓ Enjoy the summer! We look forward to seeing you at our first PTA meeting on Thursday, September 22<sup>nd</sup>, 2016 at 7:00pm in the auditorium of the main building.
- ✓ Also, mark your calendars - on Thursday, September 16<sup>th</sup> at 9:15am we invite you to the Pre-Kindergarten and Kindergarten Parent Breakfast in the lunchroom of the main building.

If you find that you have any questions over the summer, please feel free to contact either of us directly via email. Our email address is: [PTA@ps188q.org](mailto:PTA@ps188q.org).

Best wishes,  
Anne Tien & Tracy Stefandl  
PTA Co-Presidents 2015-2016



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P . T . A . of P . S . 1 8 8 Q / A n n e x

**TO: All P. S. 188 Q/Annex Parents**  
**FROM: PTA Executive Board**  
**DATE: May 2016**  
**RE: Committee Co-Chairpersons for the 2016-2017 School Year**

As the school year quickly draws to an end, the PTA Executive Board is looking to appoint Committee Chairpersons for the upcoming 2016-2017 school year. Committees are the driving force behind our successful PTA. Each year dedicated parents offer their time and work together with the Executive Board to plan and coordinate these events. Your involvement brings in much needed funding to our school providing numerous educational and recreational activities for our kids.

Yes, these committees all require a level of commitment and responsibility but we wouldn’t expect any less for our school. Each Chairperson will have the support of the whole Executive Board ready to assist you in any manner necessary. Working parents, we need you as well! There are many committees that don’t require your daily presence at the school and the work needed can easily be done at home. Each committee will have two co-chairs to share, coordinate and work collaboratively with their team, including new volunteers that will be guided into their role.

Ready to make the move in becoming a Chair? Simply let us know you are interested in co-chairing a committee during the Year 2016-2017. Those who are currently chairing a committee may continue to do so. Parents who would like to become co-chairs even if you haven’t chaired a committee before should send in their responses as well. If you have ANY questions or just want to know more about a specific committee, please don’t hesitate to contact us either via email ([pta@ps188q.org](mailto:pta@ps188q.org)) or call us at (347) 781-5838.

Please submit the form below no later than **Monday, June 20<sup>th</sup>, 2016, or during the Summer Play Date on Saturday, July 16<sup>th</sup>, 2016 at 10am.** The PTA Executive Board will organize and plan accordingly to announce the 2016-2017 Committee Chairs at the first September 2016 PTA Meeting. You may also register through our website at [www.ps188qpta.org](http://www.ps188qpta.org).

**Remember we, as parents, have a responsibility to our children to provide them with the best educational environment and resources possible to ensure their success; this begins by volunteering!**

Beautification	Event Video & Photography	Modell’s Event	Science Garden
Bulletin Boards	Fall Book Fair	Mother’s Day Event	Summer Play Date
BOGO Book Fair	Fall Family Night	PTA Installation Party	Spring Family Night
Box Tops	Father’s Day Event	Read-Aloud	Staff Appreciation Luncheon
Candy & Gift Wrap Sale	Field Day	Read-A-Thon	Sunshine
Celebrate Your School- Bake & Sidewalk Sales	Graduation	Recess Committees	Suzuki Liaison
Chorus Liaison	Hospitality	Safety Squad	Technology
Cultural Arts - Assembly	Intercultural liaison, Lunar New Year	School Pictures	Vendor Relations
Empower Our Children - Membership	Kindergarten & Pre-K Orientation	School Store	Volunteer
Events and Tickets	Promotions	School Supplies	

**2016-2017 Committee Interest**

**Please print legibly.**

Your Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cellular Phone: \_\_\_\_\_

Child’s name: \_\_\_\_\_ Child’s class: \_\_\_\_\_

I currently co-chair the following committee(s) and would like to continue:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

I am interested in co-chairing the following committee(s):

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

COMMITTEE	Duties, duration	Summary of committee
Beautification	Light, ongoing	Responsible for making our school look its best!
Bulletin Boards	Light monthly, bi-monthly	Decorate Birthday Bulletin Board
BOGO Book Fair	Light, May	Coordinate BOGO Book Fair, copy and distribute event flyers
Box Top	Light, Fall and Spring	Promote Box Tops Clip & Save Campaign, collect Box Tops and administer redemption
Candy & Gift Wrap Sale	Moderate, Fall	Liaise with vendor, maintain paperwork & distribute purchases
Celebrate Your School	September, February, June	Plan and organize sidewalk and bake sale
Chorus Liaison	Ongoing	Coordinate the Winter/ Spring concert with Mrs. Block
Cultural Arts - Assembly	Annual, varies	Plan cultural arts, lectures & enrichment for the student body
Empower Our Children	Light	Promote fundraiser for school start.
Events and Tickets	Light, ongoing	Input data from tear-off slips and prepare ticket spreadsheet
Event Video/ Photography	Periodic	Organize parent volunteers to assist with event videotaping and photography
Fall Book Fair	Moderate, November	Coordinate Fall Book Fair in November
Fall Family Night	Moderate, October	Plan and coordinate Fall Family Night*
Father's Day Sale	June	Liaise with vendor and plan Father's Day Sale
Field Day	May or June	Organize volunteers and assist the school with Field Day
Graduation	Year-round	Coordinate fundraising and plan Graduation Ceremony and Dance, as well as Bake Sale during PTC
Hospitality	Monthly	Set up refreshments at monthly PTA meeting
Intercultural Liaison	Moderate, Dec-Feb	Plan & oversee Lunar New Year Celebration*
Kindergarten & Pre-K Orientation	June	Prepare materials for incoming Pre-K and K families
Promotions	Ongoing	Creation of newsletter and flyers for events.
Modell's Events	Dec and Spring - Light	Liaise with Modell's on behalf of PTA
Mother's Day Sale	May	Support and plan Mother's Day Plant and Gift sales
PTA Installation Party	June	Plan the annual PTA party
Read-A-Loud	Dec-Jan	Plan parent Read-Aloud on Fridays in January
Read-A-Thon	January - Light	Organize Read-A-Thon & Poster Contest
Recess Volunteers	Ongoing	Plan & organize indoor/outdoor recess volunteers in Annex & Main buildings
Safety Squad	Ongoing	Coordinate Stop, Drop & Go Volunteers for morning drop-off in Annex and Main buildings
School Pictures	October and March	Liaise with photo company, organize Fall/ Spring School Picture Days and coordinate a volunteer schedule
School Store	Ongoing, early morning	Maintain School Store, order various school supplies, organize volunteer schedule for the store
School Supplies	Light	Organize and coordinate class supplies by grades.
Science Garden	Seasonal	Maintain Science Garden & schedule volunteers
Summer Play Date	July and August	Plan & organize two play dates during the summer break for incoming Pre-K and K students
Spring Family Night	Moderate, May	Organize Spring Family Night event and coordinate volunteers*
Staff Appreciation Luncheon	June	Plan in-school luncheon for teachers and staff
Sunshine	Occasional ongoing	Provide "sunshine" to brighten up someone's day
Suzuki Liaison	Ongoing	Coordinate w/Suzuki violin teacher and assist with the Winter/ Spring violin concert
Technology	Ongoing	PTA Website and assist with AV equipment.
Vendor Relations	Ongoing	Contact various vendors to solicit donations & prizes for raffles and organize food for events
Volunteers	Ongoing	Coordinate with each respective committee chairpersons to assure ample volunteers for school events(Middle School & Parent volunteers)

**\* Three Chairpersons are needed for these committees.**

## Kingsbury School – P.S. 188Q/Annex

Main: 218-12 Hartland Ave Bayside, N. Y. 11364

Tel: (718) 464-5768 Fax: (718) 464-5771

Janet Caraisco Ed. D., Principal

Annex: 216-15 Peck Ave Bayside, N.Y. 11364

Tel: (718) 464-2026 Fax: (718) 464-5797

Kathleen Levine, Assistant Principal

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June 2016

Dear Parents and Guardians of Pre-Kindergarten and Kindergarten classes,

The PTA understands the importance of creating and maintaining the class list so the parents and guardians have the most up to date contact information. All can share school and class information and help others with urgent questions and/or requests.

In the past, every September, we request your information in a letter and manually create the class list from the written information you provide. It's a time consuming process and often creates unnecessary typos. With this in mind, we are testing a process where we provide an online form for parents to enter their contact information for class lists. This is the first year we are piloting this system and will be working out minor details as we go along. Please visit the P.T.A. website ([www.ps188qpta.org](http://www.ps188qpta.org)) and click on the forms and flyers section. From there, click on the 'Class Lists' link. Select your child's class and proceed to fill out the form online and submit when completed.

Once all parents have submitted their information, we will email all parents a spreadsheet of the class lists. Please note that this list is to be used only for the sole purpose of contacting classmates parents or guardians for school information and is not be used for soliciting purposes.

Your assistance in this new program is much appreciated and the earth thanks you for taking steps to create a greener school! Thank you very much for your cooperation.

Sincerely,

Anne Tien and Tracy Stefandl

PTA Co-Presidents of P.S. 188Q/ Annex

PTA of P.S. 188/Annex  
218-12 Hartland Avenue  
Bayside, NY 11364

Janet Caraisco, Ed.D. Principal  
September ,2016

Nicole Colon, Assistant Principal

## Recess

Dear P.S. 188 Families:

The Recess Committee is here. Almost!!! We need parent volunteers to make this important part of our children's day happen. If you can volunteer one day a week between 11:00 a.m. and 1:50 p.m. at the Main Building and between 10:45 p.m. and 12:50 p.m. at the Annex, please let us know. Volunteers can split the time too. The more volunteers we have on the schedule, the better it is for all who volunteer. We need a schedule to keep this organized, but it's very flexible and a fulfilling way to help out.

Parent volunteers will help organize activities outside on sunny days. Parent volunteers will bring out games supplied by the PTA for the children and return them to storage at the end of recess. The children are thrilled to play these games in the gym during the days of inclement weather.

Hopefully, we have inspired you (even just a little bit) to lend your time and pitch in. Simply complete the tear-off below and return it to school in your child's folder. A member of the committee will contact you to answer your questions and sign you up!

Unfortunately, due to insurance reasons, parents cannot bring younger children with them.

Thank you for your kind consideration. We look forward to working with you.

Sincerely,  
The Recess Committee

-----Tear Off -----  
(Tear off and return by Friday, September 30<sup>th</sup> in your child's folder)

### 2016-2017 Recess Response Form

Parent's Name: \_\_\_\_\_

Day and Evening Telephone #s: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

\_\_\_\_\_ Yes! Sign me up. Love to help out. Free to volunteer on the following day(s)  
of the week/ time \_\_\_\_\_

\_\_\_\_\_ Not sure if I can help out. Give me a call so we can talk about it.

\_\_\_\_\_ Great idea, but sorry, I'm not available during the week at recess time.



**PTA of P.S. 188Q/ANNEX**  
**218-12 Hartland Avenue**  
**Bayside, N.Y. 11364**

Janet Caraisco, Ed.D., Principal

Nicole Colon, Assistant Principal

September 8, 2016

**STOP, DROP AND GO**

Dear P.S. 188Q/Annex Families,

The safety committee has begun Stop, Drop and Go at both the main building (from 7:50am to 8:30am) and at the Annex (from 7:50am to 8:15am). In order for Stop, Drop and Go to be successful we are in **DESPERATE NEED OF VOLUNTEERS**. The more volunteers we have the better it is for all who volunteer. Even one day a week at either location is greatly appreciated.

Parent volunteers will open the car doors for the children in front of the main building so as to provide an **orderly and rapid entry to the school**. At the annex the parent volunteers will open the car doors in the parking lot and since the children are of such a young age, the parent volunteer will also escort the child to the front door of the school.

If you volunteer, (and we hope that you do) instruction on the procedures will be provided at the various Stop, Drop and Go locations.

Thank you for your kind consideration, we look forward to working with you.

Sincerely,  
The Safety Committee

-----**Tear off**-----

(Please return as soon as possible in your child's folder)  
Stop, Drop and Go Response Form 2016-2017

Parent's  
Name: \_\_\_\_\_

Day and Evening Telephone #'s: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Days I wish to volunteer (circle all that apply) Mon Tues Wed Thurs Fri

## P.S. 188Q Official Trip T-Shirt



The School leadership Team has recommended that parents purchase an official P.S. 188 Trip T-Shirt. All classes school-wide will now have the same official Trip T-Shirt making it easy to identify and organize the children on class trips. Purchase is, of course, optional but recommended.

The official Trip-T-Shirt is royal blue, 100% cotton, short sleeve with white printing. The logo is printed above. **All children MUST wear their Trip T-Shirt on class trips.**

You may want to purchase a larger size so that your child can get more than one year out of it; or if applies, you can use hand-me-downs from older siblings as they grow. We will keep this color and style as the official T-Shirt for that purpose.

Simply complete the tear-off form below and return it with payment in your child's homework folder by Friday, September 25, 2016. Your prompt response will help us organize the orders and process them quickly.

If you have any questions you can contact the PTA Co-Presidents or our Parent Coordinator, Myrna Perez-Fung.

Thank you.

**The School Store Committee**

\_\_\_\_\_ Cut Here \_\_\_\_\_

## P.S. 188Q Official Trip T-Shirt Order Form

P.S. 188Q Dream, Believe and Achieve Short Sleeve T-Shirt Royal Blue 100% Cotton **Youth & Adult \$10** each. Cash or check made payable to: **PTA of P.S. 188Q** Please indicates size and quantity in boxes.

Youth Small 6-8	Youth Med 10-12	Youth Large 14-16	Adult Small	Adult Med	Adult Large	Adult X Large	Total

Total# of shirts ordered: \_\_\_\_\_ Total \$: \_\_\_\_\_ Check #: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

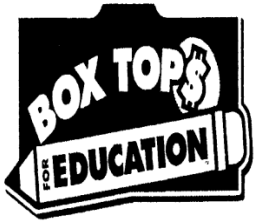
Parents Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Please place your order and payment in an envelope marked **PTA Official Trip T-Shirt.**

PTA of P.S. 188Q/Annex, Kingsbury School

218-12Hartland Avenue, Bayside, NY 11364

June 2016



## Clip Box Tops – earn cash for our school!

Earn cash for our school every time you shop for groceries. Clip Box Tops from **hundreds of your favorite products**. \* Each Box Tops coupon is worth 10¢ to our school—and **that adds up fast!**

**It's time to start Clipping for our**

**Summer BOX TOPS Bonanza!**

**Prizes will be awarded for the top amounts, so**

**Clip and save now.....**

**And ALL SUMMER LONG!**

**Contest will end Friday, September 30<sup>th</sup>**

To enter, clip and save "BOX TOPS FOR EDUCATION". In September, send them in a sealed envelope marked "Summer Box Tops", labeled with your child's name and class.

**1<sup>st</sup> prize – 2 tickets to Fall Family Night\***

**2<sup>nd</sup> prize – a \$10 gift certificate to Fall Book Fair**

**3<sup>rd</sup> prize – a \$5 gift certificate to School Store**

**\*\*\*\*\*Ice Cream Party for Classroom that collects the most Box Tops\*\*\*\*\***

**\*Fall Family Night tickets are limited to P.S. 188Q/Annex Students and their immediate family.**



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## 2016 Summer Play Dates

Each summer, PS 188Q parent volunteers host a series of summer play dates for incoming kindergarteners. This summer is no exception! In fact, we will extend the invitations to incoming pre-kindergarteners. So for those parents and their youngsters who would like to meet others and make new friends before school starts, please fill out the following contact information form. Our summer play date coordinator will contact you if any changes are made with the specific dates provided.

Our first summer play date will be held on **Saturday, July 16<sup>th</sup>, 2016** at **10 am** and the second summer playdate will be held on **Wednesday, August 17<sup>th</sup>, 2016** at **10 am** at the playground located on **73<sup>rd</sup> Ave. between the 73<sup>rd</sup> Ave. entrance on the Clearview and 210 Street**. The park is called the 210<sup>th</sup> Street Playground. It is across the street from the soccer fields.

Please note that all information gathered are for summer play date purposes. Your participation is strictly voluntary. Please print all entries clearly and return the tear-off to the orientation committee by **June 24, 2016**. If you have any questions, please contact us at **pta@ps188q.org**.

-----Tear off-----

### 2016 Summer Play Dates

Child's Name: \_\_\_\_\_ ☐ K or ☐ Pre-K (Fall 2016)

Parents' Names: \_\_\_\_\_

Contact info: E-mail address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Yes, I would like to attend the summer play dates.

Preference: ☐ Saturday, July 16<sup>th</sup>, 2016 ☐ Wednesday, August 17<sup>th</sup>, 2016 ☐ Both

\_\_\_\_\_ Yes, I would like to help host some of these play dates. Please contact me.